## Notice of Academic Probation in the Culture and Intensive English Program

is letter is to inform you that you have been placed on academic probation. It is expected that CIEP students tend and pass their classes each session. According to CIEP Academic Probation Policy, a student is placed on obation if they:  Fail the same class twice Miss more than 22 hours of class Miss more than 7 hours of lab  this is an intensive English program, it is very important for you to:  Attend all of your classes (100% attendance is required)  Seek help from your teachers outside of class during office hours if you do not understand the material Maintain a positive attitude in class and complete all homework assigned  e want you to be successful in the CIEP. We encourage you to follow the steps above to improve your ademic standing. Students on academic probation may be eligible for dismissal. If you have questions or build like to discuss this letter, please contact the CIEP main office.  Class Attendance  Lab Attendance  Repeating Performance  1st Session  3rd Session  N/A  Student Action:  Red boxes = student is eligible for dismissal from the CIEP	te			
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2 <sup>nd</sup> Session  Student Action:  Red boxes = student is eligible for dismissal from the CIEP  signing this form, I acknowledge that I have received this notice and understand its contents.		Class Attendance	Lab Attendance	Repeating Performance
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